



JOB DESCRIPTION

Position:	Clinical Dietitian (RD)
Department:	Clinical
Reports to:	Director of Clinical Services
FLSA Status:	Non-Exempt
Grade:	RD

GENERAL PURPOSE:

Under the supervision of the Director of Clinical Services (DCS), the Clinical Dietitian plans, develops, implements and evaluates the nutrition services for clinics at Ampla Health.

MAIN RESPONSIBILITIES & DUTIES:

- 1) Plans, organizes, coordinates, and evaluates nutrition program activities
 - a. Is responsible for identifying the nutritional needs of the clinic population, planning a workable nutrition program and providing direct patient services
 - b. Completes medical nutrition therapy including advanced assessments, plan development and treatment in conjunction with the physician Completes
 - c. follow up nutrition contacts
 - d. Conducts nutrition in-services for Ampla Health physicians as needed
 - e. Conducts individual educations sessions as well as groups
- 2) Writes/maintains nutrition protocols for nutrition services for patients with specific conditions
- 3) Obtains prior authorizations when necessary and completes appropriate billing
- 4) Documents nutrition assessments and intervention according to quality assurance standards
- 5) Other duties as assigned by supervisor

QUALITIES & CHARACTERISTICS:

- 1) Maintains a professional relationship and positives attitude with co-workers, the public, patients and all Ampla Health's staff, Board of Directors and vendors
- 2) Maintains the highest professional ethics and is honest in dealing with people; is a model for all employees through his/her actions
- 3) Strives to learn more and is receptive to learning different ways of doing things
- 4) Displays enthusiasm toward the work and the mission of Ampla Health

PROFESSIONAL KNOWLEDGE, SKILLS & ABILITIES:

- 1) Must be a Registered Dietitian or eligible for registration with plans to take the American Dietetic Association exam (must pass within twelve (12) months from date of hire)
- 2) BS, MS, MA or MPH degree in nutrition/dietetics or related field
- 3) Advanced skills and knowledge in nutrition, nutrition education and counseling
- 4) Demonstrate clear knowledge of Ampla Health’s clinic structure, standards, procedures and protocols

COMMUNICATIONS SKILLS:

- 1) Must have neat and legible handwriting
- 2) Must be able to interact with patients courteously and calmly
- 3) Ability to communicate well with the public

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS:

Works well with patients in a generally comfortable environment office. Employees must possess the following physical requirements:

- 1) May require prolonged sitting
- 2) Must be in good health and able to lift up to 50 lbs. (small equipment, supplies, etc.)
- 3) Must be able to hear staff on the telephone and those who are served in person, and speak clearly in order to communicate information to clients and staff
- 4) Must have vision which is adequate to read memos, a computer screen, registration forms and other documents
- 5) May be exposed to contagious/infectious diseases
- 6) Must be able to reach above the shoulder level to work, bend, squat and sit, stand, stoop, crouching, reaching, kneeling and twisting/turning

EMPLOYEE NAME(PRINT)

EMPLOYEE SIGNATURE

DATE